

PR. 2-13/2020

PAKISTAN POST
OFFICE OF THE POSTMASTER GENERAL, METROPOLITAN CIRCLE,
ST-19, BLOCK-2, SHAHRA-E-GALIB, CLIFTON, KARACHI-75600

TENDER NOTICE FOR PURCHASE OF ALLOPATHIC MEDICINE

Sealed tenders are invited in form of **Technical and Financial** Proposals for supply of allopathic medicines for Postal Dispensary Metropolitan Circle, Karachi for the financial year 2019-20 at Government's approved rates with the following terms and conditions.

1. Only the Distributors / Dealers of Authorized / National and Multi National Pharmaceutical Companies registered with Income Tax and Sales Department and which are on Active Tax Payer List of the Federal Board of Revenue can participate in the tender competition.
2. Tenders will be received in accordance with Rule 36 (b) of Public Procurement Rules 2004 issued by the Finance Division, Government of Pakistan. The tender which are not in accordance with the said rule will be rejected instantly. The bid shall comprise a single package containing two separate envelopes. Each envelop shall contain separately the "**FINANCIAL PROPOSAL**" and the "**TECHNICAL PROPOSAL**". The envelop shall be marked as "**FINANCIAL PROPOSAL**" and "**TECHNICAL PROPOSAL**" in bold and legible letters to avoid confusion. The financial proposal of bids found technically non-responsive shall be returned unopened to the respective bidders.
3. The documents along with detail of medicines can be obtained during office hours from Postal Drug Store, IMO (Parcel) Building, Karachi GPO Compound, I.I.Chundrigar Road, Karachi on production of original Receipt ACG-67 of Rs.2500/- (non-refundable) which can be obtained by depositing Rs.2500/- under unclassified receipt at any Post Office.
4. The rates should be offered per unit basis and the rate should be inclusive all Taxes. The rates should remain valid upto 30-06-2020.
5. The firm / contractor / distributor / supplier will be bound to supply the medicines at Postal Dispensary situated at Postal Drug Store, IMO (Parcel) Building, Karachi GPO Compound, I.I.Chundrigar Road, Karachi at his own transportation charges.

6. Earnest money of **Rs.40000/-** in favour of Postmaster General, Metropolitan Circle, Karachi vide original receipt of ACG-67 deposited in Karachi GPO or by demand draft/postal draft. **Bank Cheques are not acceptable.**
7. 5% of the total bid price as a security deposit being a performance guarantee would be deposited by the successful vendor in shape of Security Savings Bank Account in favour of Postmaster General, Metropolitan Circle, Karachi which will be released on the expiry of the tender period.
8. The successful bidder will be bound to supply the medicines in accordance with the specification within **FIFTEEN** days of the receipt of procurement orders, failing which the process forfeiting the earnest money will be initiated besides black listing of firm under PPRA rules.
9. The sealed tenders can be dropped in tender box upto **11-02-2020 by 11:00 AM** through Registered Post or by hand. The **Technical bids** will be opened on the same day at **11:30 AM** and the **Financial bids** will be opened on the next day dated **12-02-2020 at 11:30 AM** by tender committee in the presence of the owner of firm contractor distributor / supplier or representative who have the authority letter issued by the firm / contractor / distributor / supplier in his or her favour otherwise representative will not be allowed in tender.
10. Other terms and conditions are available in the tender forms/instruction for tender.
11. Any further information can be obtained from Incharge, Postal Drug Store, IMO (Parcel) Building, Karachi GPO Compound, I.I.Chundrigar Road, Karachi Phone No.021-99211116.
12. The department reserves the right to increase and decrease items / quantity of medicine as well as to accept or reject any or all tender or part of the tender under PPRA rules.
13. This tender notice is also available PPRA website at www.ppra.org.pk and Pakistan Post website www.pakistanpost.gov.pk.

(Mustafa Kamal)
DEPUTY POSTMASTER GENERAL (ADMN),
% the Postmaster General,
Metropolitan Circle,
Karachi.