

**GOVERNMENT OF PAKISTAN
MINISTRY OF COMMUNICATIONS**

DIRECTORATE GENERAL PAKISTAN POST, ISLAMABAD

TE.NO. Proc. 3-2/2020.

**TENDER NOTICE FOR UTILIZATION OF SPACES AVAILABLE ON UNIFORM
ITEMS OF PAKISTAN POST OFFICE DEPARTMENT**

Pakistan Post is one of the largest Federal Government Organizations with a long history of Mail and Money transmission services in every nook and corner of Pakistan. It has the largest network having more than 12000 outlets both in urban and rural areas of the country with a human resource of more than 45000 employees. More than 14000 postal employees use to wear different uniform items while performing their official duties across the country. The sealed bids are invited from the interested Firms / Parties/ Companies / Consortiums / registered with Income Tax / Sales Tax Department and active on Active Tax Payer List of FBR, for promotion of their company/brand products/ services on spaces available on the following uniform items of Pakistan Post: -

- i. Shalwar-Qameez
- ii. Pant-Shirt
- iii. Peak-Caps
- iv. Jacket
- v. Jersey
- vi. Umbrellas
- vii. Postman Bags

2. The interested firms / companies are requested to offer their bids on the basis of following two options:

- i. To provide any of the above uniform items free of cost with promotion of their own products/services
- ii. May opt for utilization of spaces available on the uniform items by offering rates against each uniform item separately on annual basis.

3. Bidding process will be made in accordance with Rule 36 (b) of PPR- 2004. The Bids shall comprise of single package containing two separate sealed envelopes, one for the “**TECNINICAL PROPOSAL**” and the other for “**FINANCIAL PROPOSAL**”. The envelopes shall be marked as “**TECHNICAL PROPOSAL**” and “**FINANCIAL PROPOSAL**”.

4. Tender Document containing detailed instructions alongwith terms & Conditions can be obtained from the office of the undersigned during office hours up to 17-07-2020 on payment of Rs.5000/- (non-refundable) per set through ACG-67 receipt (original) by depositing the amount in any GPO/Post Office.
5. A demand draft amounting equal to 2% of the total cost of the offered rates as earnest money will be applicable in case of opting for option (ii) of Para 2 of the Tender Notice and the same may be attached with the “**Financial Proposals**”. Bank Pay Orders are also acceptable.
6. Sealed bids should reach this office on or before 20-07-2020, at 11.00 am, which will be opened on the same day i.e 20-07-2020 at 11:30 am in Committee Room of Directorate General, Pakistan Post Office, Islamabad
7. The competent authority reserves the right to accept or reject any or all tenders at any time prior to acceptance of Tenders as per PPR-2004.
8. Tenders Notice will also be available at PPRA and Pakistan Post websites of Pakistan Post and PPRA.

(Zakir Ullah Khan)
Assistant Deputy Director General (P)
Pakistan Post office
Directorate General
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