OFFICE OF THE POSTMASTER GENERAL AJK CIRCLE MUZAFFARABAD

No. Dev/ Pre- Qualification/ Tender/2026-27 dated at Muzaffarabad the 15-10-2026.

Sub: - **PRE-QUALIFICATION NOTICE FOR THE YEAR 2026-27.**

Postmaster General AJK Circle Muzaffarabad invites for Pre-qualification of firms for annual repair, renovation, construction, re-construction maintenance, water supply and electrification work in % Postmaster General AJK Circle Muzaffarabad, Departmental buildings of AJK and Postal Colony Mirpur for the year **2026-27**. Profile and applications containing following details must be uploaded on EPADS **Version 2.0** on or before **05-11-2026** up to **11:00 AM** which will be opened on the same day at **11:30 AM** in presence of the contractors or their representatives. The update profiles should consist of following documents;

1. Full name of firm, Registration, full address of office, telephone, Fax number, and a copy of CNIC of the proprietor.
2. Memorandum of article of the association of firms.
3. PEC license for the year **2026-27** with the prescribed relevant building code along with appointment of a Civil Engineer. If PEC License is not yet issued copy of agreement with Civil Engineer and receipt of application submitted to Pakistan Engineering Counsel with bank receipt may be attach.
4. Detailed list of technical employees of the firm.
5. Detail and documentary proof of project / works completed during the last 03 years.
6. List of project and their cost showing departments, names and detail of such projects.
7. Financial status/ certificates issued by a Scheduled bank of the last three years.
8. Income Tax/ NTN certificates for the last 03 years. Proof of filer/ being on active tax payers list.
9. List of litigation (if any).
10. Latest Bank statement ending last financial year.
11. Certificate for Non-Blacklisting of the firm on original stamp paper @ Rs.50/-
12. Partnership deed/ sole owner on original stamp paper @ Rs. 50/-
13. List of vehicles, tools detail which or no named of firm.
14. It should be clearly noted that any statement or document proved fake at later stages will lead to black listing of the firm and forfeiting of all earnest money/ security deposits / claims.
15. All firms will be required to submit a pay order/ Deposit call of Rs. 100,000/- refundable to the name of Postmaster General Muzaffarabad in this office before opening of profiles.

- To participate in the pre-qualification process, all above stated documents must be submitted through EPADS **Version 2.0** by visiting **http://ppra.gov.pk/vendor registration** on or before **05-11-2026** up to **11:00** am as well as original profile must be submitted in hard form in the office of undersigned by the bidders or through their legally authorized representatives only at the time of opening of profiles.
- All profiles must be accompanied by a Rs. 5,000/- as tender processing fee (non- refundable) in shape of ACG-67 (original) which will be submitted in any Post Office.
- The profile will be opened by using EPADS on the same day at 11:30 am in presence of tender committee and contractors or their legal representatives. The profiles will be checked by the tender committee and technical committee. Firm's with completed profiles according to PPRA rule in all respect, will informed accordingly.
- Clarification/ information can be held from the undersigned during office hours.

Asstt. Postmaster General
AJK Circle Muzaffarabad.
Ph. 05822-921301.