

**GOVERNMENT OF PAKISTAN
DIRECTORATE GENERAL PAKISTAN POST OFFICE, ISLAMABAD**



DIRECTOR GENERAL'S CIRCULAR NO. 8

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PART-I
APPOINTMENTS, PROMOTIONS, POSTING AND
TRANSFERS OF OFFICERS OF PAKISTAN POST OFFICE.

I. POSTING / TRANSFERS IN THE CADRE OF SUPERINTENDENTS (BPS-17/16) DTE- GENERAL PPO, ISLAMABAD.

The competent authority has been pleased to order the following posting / transfer of Superintendents (BPS-17/16) in the Dte- General, Pakistan Post Office in the interest of service with immediate effect and until further orders.

Sl. No.	Name of Officers	Post Held	Post against which posted
1.	Mr. Muhammad Amir	Superintendent (A-Coord), (BPS-17) Dte- General PPO, Islamabad	Superintendent (PR) Dte- General PPO, Islamabad against vacant post
2.	Mr. Maqbool Hussain	Promoted as Superintendent (BPS-16) Dte- General, PPO, Islamabad	Superintendent (A-Coord) Dte- General PPO, Islamabad vice Mr. Muhammad Amir transferred.

2. Usual charge report should be submitted to all concerned.

{No. P (1)6-2/2004-(Pt)

Dated: 16-06-2020

II. RETIREMENT OF (BPS-17) OFFICERS UNDER THE PAKISTAN POST OFFICE DEPARTMENT ON ATTAINING THE AGE OF SUPERANNUATION (I.E 60 YEARS).

On attaining the age of superannuation i.e 60 years; the following officer under the Pakistan Post Office Department shall

stand retired from Government Service with effect from the date mentioned below:-

Sr. No.	Name of Officer	BPS	Date of Birth	Date of Retirement on Superannuation
1.	Mr. Saleem Ahmed, Asstt. Accounts Officer (on forced leave)	17	14-01-1961	13-01-2021

{No. Staff-948
Dated: 22-06-2020}

PART-II
RULES AND REGULATIONS.

I. PERIOD OF AGREEMENT FOR AWARDING CONTRACTS FOR CONVEYANCE OF MAIL / CASH.

The period of agreement for awarding contracts to privately owned vehicles for conveyance of mail / cash was decided to be one year and notified vide this officer letter No. IM. 1-5/2016 dated 28-04-2017 published in D.G. Circular No. 6/2017 dated 15-05-2017. As per this policy “the agreement with mail contractor was to be signed for one year on lump sum monthly basis and the increase/ decrease in fuel price would not effect the monthly subsidy period to the contract”.

2. The Audit objected the policy of awarding contract for one year on lump sum monthly basis to the contractors. The Departmental Accounts Committee (DAC) in its meeting dated 14-15 January 2020 while discussing the PDP NO. 55-2020, directed “the (PPOD) management to review the policy and contracts of conveyance of mail be awarded as per previous practice” (of awarding mail contracts for three years on per Km rate basis).

3. In compliance of the DAC directives the Director General has decided to restore the previous policy of awarding contracts to the private contractors for mail / cash conveyance.

4. According the Heads of the Circles / Regions shall sign the agreements for awarding contracts for conveyance of mail / cash through contractual privately owned SME vehicles for a period of three years with rates on per Km basis as per previous policy contained in PO Manual Vol-II with immediate effect.

5. This issues in supersession of earlier orders circulated vide this office letter of even number dated 28-04-2017.

{No. IM. 1-5/2016
Dated: 24-06-2020}

II. AMENDMENT IN POSTAL LIFE INSURANCE MANUAL.

The Director General, Pakistan Post has been pleased to order that the following further amendment shall be made in the PLI Manual namely:-

“The following “Note” shall be inserted below Rule-1(a) Chapter-V11 of PLI Manual, namely:-

Note: All such policies wherein the late premium was deposited due to lockdown in wake of ongoing Covid-19, will have the rebate facility for a period of six months w.e.f the month in which premium was due”

2. The above amendment may be circulated to all concerned.
3. Please acknowledge receipt.

{No. PLI. 1-11/2001-V
Dated: 30-06-2020}

III. AMENDMENTS IN POST OFFICE MANUAL VOLUME-II.

The Director General Pakistan Post has been pleased to make the following amendment in PO Manual Volume-II.

- i. The serial No. 9 of the “INSTRUCTIONS FOR TENDERER” in Chapter-IX “CONTRACTS” at Page No. 178 of PO Manual Vol-II shall be substituted with following:-

“The mail will be exchanged by the departmental official (s) who shall be treated on duty with the mail vehicles. They shall load mail at the starting stations, exchange mail at all the stoppages enroute and the destination station according to the specified mail schedule. These officials shall also maintain a time statement showing the date and hour of arrival and departure of mail”.

2. Necessary corrections shall be made in the working copies of the Post Office Manual Volume-II accordingly.

{No. IM. 2-1/2006
Dated: 13-07-2020}

PART-III
POSTAL AND EXPRESS SERVICES

Nil

PART-IV
POSTAL SAVINGS, AGENCY FUNCTIONS AND SPECIAL
FINANCIAL SERVICES

I. RESTRICTING PARTICIPATION OF
INSTITUTIONAL INVESTORS IN NATIONAL
SAVINGS SCHEMES.

Kindly find enclosed herewith a copy of the Finance Division (Budget Wing)'s U. O No. F. 21 (1) GS-1/2011-800 dated 30-06-2020 on the subject noted above.

2. All the PMGs are requested to ensure that no Institutional Investment of any kind should be accepted in National Savings Schemes on or after 01-07-2020.

3. The Audit and Inspection authorities may check the compliance of instructions in letter and spirit during their visits and inspections.

{No. Sav. 13-7/2015
Dated: 03-07-2020}

Government of Pakistan
Finance Division
(Budget Wing)

Subject: RESTRICTING PARTICIPATION OF
INSTITUTIONAL INVESTORS IN NATIONAL
SAVING SCHEMES.

Reference CDNS's u,o No. F.11 (1) PS/Institutional-Invest (32)/2020, dated 19th May, 2020 on the above subject.

2. In the light of decision of the committee constituted to finalize plan for elimination of institutional investors from M.S products and recommendation of State Bank of Pakistan,

the competent authority has been please send to direct that institutional investment in all National Savings Schemes shall be discontinued w.e.f 1st July, 2020.

3. CDNS is requested to take further necessary action accordingly.

(Fahad Ahmed)
Section Officer (GS)

Director General, CDNS, Islamabad.

Fin. Div.'s u.o. No. F. 21 (1) GS-I/2011-800, dated 30-06-2020

II. REVISION IN RATES ON NATIONAL SAVINGS SCHEMES (NSSs).

Kindly lied enclosed copies of Finance Division's Notifications Nos. F. 20 (1) GS-1/2016-808, 809, 810, 811 and 814 dated 02-07-2020 regarding revision of rates of SSCs, RICs, DSCs, & SBAs (Ord) with effect from 2nd July, 2020 till further notification.

2. In view of the above said revision in the rate of profit, it has been decided that the ex. ling stock of blank Regular Income Certificates and Defence Savings Certificates, may now be used by affixing rubber stamp on top left corner containing the words "**Issue 53 Issue 51 and Issue 50**" respectively. Moreover, rubber stamps containing the **revises rates** may also be affixed on all the Certificates invariably before their issuance. Till preparation of the rubber stamps for the purpose, the above words and revised rates by written in bold letters in red ink on the reverse of the certificates. Farther, copies of finance Division's Notifications of revised rates on National Savings Schemes must be placed at prominent place Notice Board of all GPOs for information of general public/ investors.

3. The Postmasters General, / Dy. Postmaster General and the inspection Authorities requested to check compliance of the above instructions during their visit to GPOs/ HPOs / POs.

4. Receipt may please be acknowledged.

{No. Sav. 2-19/2020

Dated: 10-07-2020}

**TO BE PUBLISHED PART-II OF THE GAZETTE OF
PAKISTAN-EXTRA ORDINARY**

Government of Pakistan
Finance Division
(Budget Wing)

Islamabad, the 2nd July, 2020.

NOTIFICATION.

S.R.O. (1)/2020:- In exercise of the powers conferred by sub-rule (1) and (2) of rule 7 of the Special Savings Certificates Rules, 1990, the Federal Government is pleased to direct that the profit payable on the Special Savings Certificates (Registered) issued with effect from July, 2020 till further notification shall be as follows:-

1. **Profit payable on special savings Certificates (Registered):**
(62) **On Certificates Purchased With Effect From 2nd July, 2020 till Further Notification (Issue-53).**

(In Rupees)

Period		Rs. 500	Rs. 1,000	Rs. 5,000	Rs. 10,000	Rs. 50,000	Rs. 100,000	Rs. 500,000	Rs. 1,000,000
1 st months	6	17.50	35.00	175.00	350.00	1,750.00	3,500.00	17,500.00	35,000.00
2 nd months	6	17.50	35.00	175.00	350.00	1,750.00	3,500.00	17,500.00	35,000.00
3 rd months	6	17.50	35.00	175.00	350.00	1,750.00	3,500.00	17,500.00	35,000.00
4 th months	6	17.50	35.00	175.00	350.00	1,750.00	3,500.00	17,500.00	35,000.00
5 th months	6	17.50	35.00	175.00	350.00	1,750.00	3,500.00	17,500.00	35,000.00
6 th months	6	18.25	36.50	182.50	365.00	1,825.00	3,650.00	18,250.00	36,500.00

2. In case the profit earned on or after the 1st February, 1992 on Special Savings Certificates (Registered) is not drawn on due date, the

undrawn profit will automatically stand invested with effect from the date of accrual and the profit payable for different periods of six months shall be as shown below:-

(62) **On Certificates Purchased With Effect From 2n July, 2020 Till Further Notification (Issue-52)**

Profit already drawn for the period of	Profit payable on a Registration of each Hundred Rupees on completion of period of						
	6 Months	1 Year	1 ½ years	2 Years	2 ½ Years	3 Years	
Nil	3.500	7.123	10.871	14.749	18.764	23.068	
1 st months	6	-	3.500	7.123	10.871	14.749	18.914
2 nd months	6	-	-	3.500	7.123	10.871	14.899
3 rd months	6	-	-	-	3.500	7.1223	11.021
4 th months	6	-	-	-	-	3.500	7.273
5 th months	6	-	-	-	-	-	3.650

{No. F.20(1)GS-I/2016-808}

(Fahad Ahmed)
Section Officer (GS)

The Manager,
Printing Corporation of Pakistan Press,
Islamabad.

**TO BE PUBLISHED IN PART-II OF GAZETTE OF
PAKISTAN-ORDINARY**
Government of Pakistan
Finance Division
(Budget Wing)

Islamabad, the 2nd July, 2020

NOTIFICATION

S.R.O. (1)/2020:- In exercise of the powers conferred by rule 6 of the Regular Income Certificates Rules, 1993, the Finance Division with

the approval of Adviser to PM on Finance & Revenue announces that monthly profit payable on the Regular Income Certificates issued with effect from 2nd July, 2020 till further notification shall be as follows:

(58) On a Regular Income Certificate of the following denomination purchased with effect from 2nd July, 2020 till further notification (Issue-51), as shown against each:-

	Denomination	Profit Payable (Rupees)
a	Rs. 50,000	317.000
b	Rs. 100,000	634.00
c	Rs. 500,000	3,170.00
d	Rs. 1,000,000	6,340.00
e	Rs. 5,000,000	31,700.00
f	Rs. 10,000,000	63,400.00

{No. F.20 (1) GS-I/2016-809}

(Fahad Ahmed)
Section Officer (GS)

The Manager,
Printing Corporation of Pakistan Press,
Islamabad.

**TO BE PUBLISHED IN PART-II OF THE GAZETTE OF
PAKISTAN- EXTRA ORDINARY**

Government of Pakistan
Finance division
(Budget Wing)

Islamabad, the 2nd July, 2020

NOTIFICATION.

S.R.O. (1)12020:- In exercise of the powers conferred by sub clause (1) and (2) of clause (e) of rule 36-E of the Post Office Savings

Bank Rules, the Federal Government is pleased to direct that the rate of profit pupate on the deposits made in Special Savings Accounts with effect from 2nd July, 2020 till further notification shall be as follows:-

1. Rate of profit applicable on accounts opened in terms of rule 36-E of the aforesaid Rules:

(Z34) On deposits (principal amount) made with effect from 2nd July, 2020 till further Notification: -

- | | | |
|------|--|--|
| (i) | For each of the first five periods
Of completed six months. | 3.50% per half year
(7.00% per annum) |
| (ii) | For the last period of completed
Six months | 3.65% per half year
(7.30% per annum) |

2. In case, the profit earned on or after 1st February, 1992 is not drawn on due date, the undrawn profit shall automatically stand invested with effect from the date of accrual and the profit payable for different periods of six months shall be as shown below:-

Profit Already drawn for the period of	Profit payable on a deposit of each Hundred Rupees on completion of period of					
	6 Months	1 Year	1 ½ Years	2 Years	2 ½ Years	3 Years
Nil	3.500	7.123	10.871	14.749	18.764	23.068
1 st 6 Months	-	3.500	7.123	10.871	14.749	18.764
2 nd 6 Months	-	-	3.500	7.123	10.871	14.899
3 rd 6 Months	-	-	-	3.500	7.1223	11.021
4 th 6 Months	-	-	-	-	3.500	7.273
5 th 6 months	-	-	-	-	-	3.650

{No.F.20 (1)GS-I/2016-810}

(Fahad Ahmed)
Section Officer (GS)

The Manager,
Printing Corporation of Pakistan Press,
Islamabad.

**TO BE PUBLISHED IN PART-II OF THE GAZETTE OF
PAKISTAN-EXTRA ORDINARY**

Government of Pakistan
Finance Division
(Budget Wing)

Islamabad, the 2nd July, 2020

NOTIFICATION.

S. R.O. (1) /2020:- In exercise of the powers conferred by rule 44 of the Defence Savings Certificates Rules, 1966, the Finance Division with the approval of Adviser to PM on Finance & Revenue announces that amounts payable (including profit) on the certificates issued with effect from 2nd July, 2020 till further notification shall be as follows:-

45. On Certificates purchased with effect from 2nd July, 2020 till further notification (Issue-50).

Period completion of	500	1,000	5,000	10,000	50,000	100,000	500,000	1,000,000
1 years	515	1,030	5,150	10,300	51,500	103,000	515,000	1,030,000
2 years	535	1,070	5,350	10,700	53,500	107,000	535,000	1,070,000
3 years	560	1,120	5,600	11,200	56,000	112,000	560,000	1,120,000
4 years	595	1,190	5,950	11,900	59,500	119,000	595,000	1,190,000
5 years	640	1,280	6,400	12,800	64,000	128,000	640,000	1,280,000
6 years	695	1,390	6,950	13,900	69,500	139,000	695,000	1,390,000
7 years	765	1,530	7,650	15,300	76,500	153,000	765,000	1,530,000
8 years	850	1,700	8,500	17,000	85,000	170,000	850,000	1,700,000
9 years	955	1,910	9,550	19,100	95,500	191,000	955,000	1,910,000
10 years	1,090	2,180	10,900	21,800	109,000	218,000	1,090,000	2,180,000

{No. F. 20(I)GS-I/2016-811}

(Fahad Ahmed)
Section Officer (GS)

The Manager,
Printing Corporation of Pakistan Press,
Islamabad

**TO BE PUBLISHED IN PART-II OF THE GAZETTE OF
PAKISTAN-EXTRA ORDINARY**

Government of Pakistan
Finance Division
(Budget Wing)

Islamabad, the 2nd July, 2020

NOTIFICATION.

S.R.O. (1) /2020:- In exercise of the powers conferred by rule 29 of the Post Office Savings Bank Rules, the Finance Division with the approval of Adviser to PM on Finance & Revenue announces that the rate of profit payable on the deposits made in Savings Bank Accounts with effect from 2nd July, 2020 till further notification shall be as follows:-

1. Rate of profit applicable on accounts opened in terms of rule 29 of the aforesaid rules:

(29) On accounts where withdrawals are made through other than cheques 5.50% per annum.

{No. F. 20(1) GS-I/2016-814}

(Fahad Ahmed)
Section Officer (GS)

The Manager,
Printing Corporation of Pakistan Press,
Islamabad.

PART-V
FINANCE AND BUDGET/ ACCOUNTS

NIL

PART-V
GENERAL

I. RE-ORGANIZATION IN PAKISTAN POST OFFICE DEPARTMENT.

In order to streamline and strengthen the work of Directorate General, the Director General has been pleased to make the following changes in the Hierarchy of Directorate General:-

- i. The post of Assistant Director (Conf) (BPS-17) is hereby transfer and utilized as Assistant Director (Law) (BPS-17) and both the Law Branches (Litigation-I & Litigation-II) is placed under his supervision. Both the Superintendents of Branches will route their files to Director (Law, Research and Regulation) through Assistant Director (Law) (BPS-17).
- ii. The post of A.D.D.G (Law) (BPS-17) is hereby utilized as A. D.D.G (CP) (BPS-17). Carrier Planning (CP) & Confidential (Conf) Branches are placed under A.D.D.G (C.P). Furthermore, the Superintendent (CP) will supervise the work of Confidential branch along with Carrier Planning (CP) branch and will route the files of Confidential Branch to Deputy Director General (Admn) through A.D.D.G (CP).

{No. Estt.1-1/2020
Dated: 25-06-2020}

II. RE-ORGANIZATION OF DIRECTORATE GENERAL, PAKISTAN POST OFFICE DEPARTMENT.

The Director General has been pleased to make the following changes in hierarchal structure of Directorate General Pakistan Post Office Islamabad:-

- i. All the Programmers and Assistant Divisional Engineer (BPS-17) will route their files to Deputy Director General (SI)

through System Analyst (BPS-18) for smooth running of official business.

{No. Estt. 5-1/2018
Dated: 02-07-2020}

IV. RE-ORGANIZATION IN PAKISTAN POST OFFICE DEPARTMENT.

In order to streamline and strengthen the work of Directorate General, the Director General has been pleased to make the following changes in the Hierarchy of Directorate General:-

- i. The Director (FS & Ins) will route his files to the Addl. DG (FS) through Dy. DG (SI). The job description of Director (FS& Ins) will be further devised and communicated by the Deputy Director General (SI) for up-dation/issuance.
- ii. The order of re-utilization of post of ADDG (Pension) (BS-18) as ADDG (MR/AML/CFT) (BPS-18) and utilization of Post of ADDG (MR/AML/CFT) (BPS-17) as ADDG (Pension) (BPS-17) issued vide this office letter vide letter No. Estt. 1-1/2020 dated 18-05-2020 is hereby withdrawn by restoring the pervious arrangements of ADDG (Pension) in BPS-18 while the post of ADDG (MR/AML/CFT) in BPS-17.
- iii. The Post of ADDG (Law) (BS-17) utilized as ADDG (CP) vide letter No. Estt. 1-1/2020 dated 25-06-2020 will alternatively be reutilized as ADDG (SI) (BS-17) instead of ADDG (CP) (BS-17).
- iv. The post of ADDG (SI) (BS-18) so spared consequent upon above arrangement will be utilized as ADDG (Co-ordination) (BS-18). The job description of ADDG (Co-ordination) will be worked out meanwhile.
- v. The Protocol Branch is merged with IPS Branch by renaming it as IPS and Protocol Branch. The post of Superintendent (Protocol), after the proposed arrangement, be utilized as Superintendent (Confidential).
- vi. Superintendent (CP) and Superintendent (Confidential) will work under the Admin Wing and will route their files to Dy. DG (Admn) through ADDG (HR).

{No. Estt. 1-1/2020
Dated: 09-07-2020}