

**GOVERNMENT OF PAKISTAN
DIRECTORATE GENERAL PAKISTAN POST OFFICE,
ISLAMABAD**



DIRECTOR GENERAL'S CIRCULAR NO. 6

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PART-I

**APPOINTMENTS PROMOTIONS, POSTING AND TRANSFERS
OF OFFICERS OF PAKISTAN POST OFFICE**

**I. TRANSFER / POSTING OF OFFICERS IN BPS-20
(POSTAL GROUP) UNDER THE PAKISTAN POST
OFFICE DEPARTMENT.**

Consequent upon repatriation of Mr. Manzoor Ahmed, BPS-20 Postal Group Officer vide PLICL letter No.PLICL/Admn/01/2021 dated 27-04-2022,the Director General, Pakistan Post Office Department, Islamabad has been pleased to order transfer / posting in respect of following BPS-20 officers of Postal Group:

SL. NO.	NAME OF OFFICER	POST HELD	POST AGAINST WHICH POSTED
1.	Mr. Manzoor Ahmed	Repatriated from PLICL	Postmaster General (BS-20), Metropolitan Circle, Karachi vice Ms. Fauzia Salman transferred
2.	Ms. Fauzia Salman	Postmaster General (BS-20), Metropolitan Circle, Karachi (On leave)	Postmaster General (BS-20), FC& GB Circle, Islamabad for pay purpose during leave period.

2. The Director General has further been pleased to order Mr. Manzoor Ahmed, Postmaster General, Metropolitan Circle, Karachi to look after the work of the vacant post of Postmaster General (BS-21), Sindh & Balochistan Province, Karachi in addition to his own duties with immediate effect and until further orders.

3. Mr. Zulfiqar Hussain, PMG, AJK Circle, Muzaffarabad will continue holding the current charge of the post of PMG, FC&GB, Circle, Islamabad as already granted vide this office letter No. S. 2-2/2000-VIII (P-1) dated 17-05-2022.

4. Usual charge reports should be submitted to all concerned.

{No. P(1) 17-30/2021

{Dated: 10-06-2022

II. TRANSFER / POSTING OF OFFICERS IN BPS-20 POSTAL GROUP) UNDER THE PAKISTAN POST OFFICE DEPARTMENT.

The Director General, Pakistan Post Office Department, Islamabad has been pleased to order transfer/ posting of Sqn Ldr ® Maqsood Ahmed, BS-20 / Postal Group (waiting for posting) against the vacant post of Postmaster General (BS-20), Balochistan Circle, Quetta with immediate effect by terminating the existing arrangement.

2. The period with effect from the officer relinquished the charge of Postmaster General (BS-20), FC &GB Circle, Islamabad on 27-05-2022 till joining as Postmaster General (BS-20), Balochistan Circle, Quetta may be treated as waiting for posting.

3. Usual charge reports should be submitted to all concerned.

{No. Staff-1169-I

{Dated: 24-06-2022

III. ARRANGEMENT AGAINST THE POST OF ADDL. DIRECTOR GENERAL (ACCOUNTS & FINANCE) (BS-21), DTE- GENERAL PPO, ISLAMABAD.

The Director General, Pakistan Post Office Department has been pleased to order Hafiz Shakil Ahmed, Executive Director, ECO, Postal Staff College, Islamabad to look after the work of the vacant post of Addl. Director General (Accounts & Finance) (BPS-21), Dte- General PPO, Islamabad in addition to his own duties with immediate effect and until further orders.

{No. Staff-1125-IV

{Dated: 01-06-2022

IV. PROMOTION / TRANSFER / POSTING OF OFFICERS IN BPS-18 (POSTAL GROUP) UNDER PAKISTAN POST OFFICE DEPARTMENT.

In partial modification of this office letter of even number dated 20-06-2022 the Director General, Pakistan Post Office Department has been pleased to order transfer/ posting of the following BPS-18 (Postal Group) officers with immediate effect and till further orders in the interest of service:-

SL. NO.	NAME OF THE OFFICER	POST HELD	POST AGAINST WHICH POSTED
1.	Mr. Sohail Khan	Principal (BS-18), PTC Karachi (Designated)	Chief Postmaster (BS-18), Hyderabad GPO vice Ms. Farah Waseem transferred
2.	Ms. Farah Waseem	Chief Postmaster (BS-18), Hyderabad GPO (Designated)	Principal (BS-18), PTC Karachi vice Mr. Sohail Khan transferred

2. Usual charge reports should be submitted to all concerned.

{S. 4-1/2000-VII (P-I)

{Dated: 22-06-2022

V. POSTINGS/ TRANSFERS IN THE (GENERAL CADRE), DEPUTY DIRECTOR (BPS-18)/ ASSISTANT DIRECTOR (BPS-17) IN THE DIRECTORATE GENERAL, PAKISTAN POST ISLAMABAD.

The Director General, Pakistan Post has been pleased to order transfers/ postings of following officers of (General Cadre) in the interest of service with immediate effect and until further orders:-

SL. NO.	NAME OF OFFICERS	POST HELD	POST AGAINST WHICH POSTED
1.	Mr. Mazhar Iqbal	Deputy Director (A&R) (BPS-18), Dte- General, PPO Islamabad	Deputy Director (Admn) (BPS-18) Dte- General, PPO Islamabad against re-utilized post.
2.	Mr. Tariq Mehmood	Asstt. Director (Admn) (BPS-17) Dte- General, PPO Islamabad	Asstt. Director (A&R) (BPS-17) Dte- General, PPO Islamabad against re-utilized post.

2. The Director General has further been pleased to order re-utilization of the following posts in Dte- General PPO Islamabad:-

SL. No.	Existing Post	Re-utilized Post
1.	Deputy Director (A&R) (BPS-18), Dte- General, PPO Islamabad	Deputy Director (Admn) (BPS-18) Dte- General, PPO Islamabad.
2.	Asstt. Director (Admn) (BPS-17) Dte- General, PPO Islamabad.	Asstt. Director (A&R) (BPS-17) Dte- General, PPO Islamabad.

3. Usual charge reports should be submitted to all concerned.

{No. S.15-2/96- (PT) (P-I)

{Dated: 27-06-2022

Islamabad dated the June 29, 2022

VI. NOTIFICATION.

No. CP. 3-3/2014. In pursuance of Finance Division (Regulation Wing) F. No. 1 (3) R-I/2010/2014 dated 10-09-2014, on the recommendations of the Departmental Promotion Committee and with the approval of the competent authority Mr. Abdul Majeed, Superintendent (BPS-16), working in Directorate General, Pakistan Post Office, Islamabad is granted BPS-17 w.e.f. 29-11-2021.

2. In pursuance of the Finance Division O.M No. F. No.9 (47) R-1/2015-520/2018 dated 15-11-2018 the above named Superintendent, on grant of BS-17, is entitled to all benefits of BS-17 including perks / privileges, premature increment, rental ceiling/ house rent allowance and medical allowance etc.

The Manager,
Printing Corporation of Pakistan Press,
University Road,
Karachi.

Part-II

RULES AND REGULATIONS

I DISTRIBUTION OF WORK OF A&R AND A-COORD BRANCHES.

Kindly refer to Admn wing letter No. S. 15-2/96 (Pt) (P-I) dated 27th June, 2022 regarding posting / transfer in the General Cadre, Dy. Director (A&R) (BPS-18) / Asstt. Director, (BPS-17) in the Directorate General, Pakistan Post, Islamabad.

2. In this regard, in order to streamline the work of A&R and A-Coordination Section the following distribution of work will be in place.

S. No	Designation	Work distribution	Report to
1.	Assistant Accounts Officer (A&R)	To deal with printed Audit Reports	Directly submitted the files to Chief Accounts Officer
2.	Superintendent (A&R)	To deal with PDPs, Special Audit Reports and MFDAC Reports	Files routed through Asstt. Director (A&R) to Chief Accounts Officer
3.	Superintendent (A-Coord)	To deals with Appropriation & Management Accounts, etc.	Files routed through Asstt. Director (A&R) to Chief Accounts Officer

3. All concerned may be noted please.

{No. Estt. 5-1/2019
Dated: 28-06-2022}

**DECLARATION OF BENEFICIAL OWNERS
INFORMATION OF PUBLIC PROCUREMENT
CONTRACT AWARDED REGULATIONS, 2022.**

I am directed to enclose herewith a copy of Public Procurement Regulatory Authority (Cabinet Division) D.O. No. 1(1) PPRA Sectt./PPRA/2022 dated 02-06-2022 on the subject noted above, for information and compliance, please.

F. No. 237/PPRA/Coord
Dated:- 04th June, 2022

PPRA Board has approved the following two regulations:-

- i. **Manager of Advertisement Regulations , 2022 (S. R .O. NO.591 (I) /2022 Dated 10TH May , 2022)**
- ii. **Declaration of Beneficial Owners’ Information of Public Procurement Contract Awarded Regulations, 2022 (S. R. O No. 592(I)2022 dated 10th May, 2022)**

2. The regulations on Manner of Advertisement require that all procuring agencies shall publish their bidding documents, as prescribed in **Rule-23** of the Public Procurement Rules, **2004** on Procuring Agency’s website or **PPRA’s** website. The bidders shall be at liberty to download the bidding documents from procuring Agency’s website or **PPRA’s** website and submit the bids on the said bidding document.

3. The ‘Declaration of Beneficial Owners’ Information of Public Procurement Contract Awarded Regulations, **2022** require that all procuring agencies while agencies in Public Procurement Contracts worth Rs. **50 Millions** and above shall make a mandatory provision of Beneficial ownership information of the company in the said contracts as prescribed Performa attached as **Annexure-I** to these regulations. The procuring agencies while entering into such contracts shall publicize the beneficial ownership information of the company on **PPRA’s** website. The procuring agency shall forward all such contracts containing the beneficial ownership information to the Authority for placing it on **PPRA’s** website.

4. The above referred Regulations (attached as **Annex-I** and **Annex-II**) are being issued for information and compliance. These regulations are also available on **PPRA** website. It is requested that the information may be circulated to all public sector agencies under the administrative control of your Division.

F.NO. 1(1)/ PPRA Sectt. /PPRA/2022
Islamabad, 2nd June, 2022

The Gazette of Pakistan



EXTRAORDINARY
PUBLISHED BY AUTHORITY

ISLAMABAD, SATURDAY, MAY 14, 2022

PART II

Statutory Notifications (S. R. O.)

GOVERNMENT OF PAKISTAN

PUBLIC PROCUREMENT REGULATORY AUTHORITY

(Cabinet Secretariat
Cabinet Division)

NOTIFICATIONS

Islamabad, the 10th May, 2022

S. R. O. 591(I)/2022.—In exercise of powers conferred by Section 27 of Public Procurement Regulatory Authority Ordinance, 2002 (No. XXII of 2002), read with rule 12 of Public Procurement Rules, 2004, the Public Procurement Regulatory Authority is pleased to make the following regulations, namely:—

1. **Short title and commencement.**—(1) The regulations may be called as "Manner of Advertisement Regulations, 2022".

(2) They shall come into force at once.

2. **Scope.**—These Regulations shall extend to the whole of Pakistan and shall be applicable to all the procuring agencies within or outside Pakistan.

(1141)

Price: Rs. 10.00

[7770(2022)Ex. Gaz.]

3. **Manner of advertisement.**—Save as otherwise provided in Rule 12 of Public Procurement Rules, 2004, for procurements over five hundred thousand Pakistani Rupees the procuring agencies shall advertise the bidding documents, duly signed by the authorized person, as prescribed in Rule 23 of the Rules *ibid* on procuring agency's or PPRA's website to ensure transparency, open competition and equal opportunities:

Provided that any object or class of objects procured in contravention of these regulations shall amount to mis-procurement.

4. **Bid submission on the bidding documents available on procuring agency's or PPRA's website.**— Save as otherwise provided in Rule 22 of Public Procurement Rules, 2004, the prospective bidders may download the bidding documents from procuring agency's or PPRA's website and submit the bids on the said bidding documents in accordance with tender requirements.

S. O. 592(I)/2022.—In exercise of powers conferred by Section 27 of Public Procurement Regulatory Authority Ordinance, 2002 (No. XXII of 2002), the Public Procurement Regulatory Authority is pleased to make the following regulations, namely:—

1. **Short title and commencement.**—(1) The regulations may be called as **Declaration of Beneficial Owners' Information of Public Procurement Contract Awarded Regulations, 2022.**

(2) They shall come into force at once.

2. **Definitions.**—(1) In these Regulation unless, there is anything repugnant in the subject or context:

(a) "Company" means a company formed and registered under the company law and includes but not limited to private limited company, public limited company, firm, association of persons or sole proprietorship or any other form of business organization.

(b) "**Beneficial Owner (BO)**" means,—

(i) natural person who ultimately owns or controls the bidder's company and / or the natural person on whose behalf a transaction is being conducted; or

(ii) natural person who exercise ultimate effective control over a legal person or legal arrangement.

¹ The definition of "Beneficial owner" adopted from the Anti-Money Laundering Act, 2010.

ANNEXURE-I

Declaration of Ultimate Beneficial Owners Information for Public Procurement Contracts.

1. Name
2. Father's Name/Spouse's Name
3. CNIC/NICOP/Passport No.
4. Nationality
5. Residential address
6. Email address
7. Date on which shareholding, control or interest acquired in the business.
8. In case of indirect shareholding, control or interest being exercised through intermediary companies, entries or other legal persons or legal arrangements in the chain of ownership or control, following additional particulars to be provided:

1	2	3	4	5	6	7	8	9	10
Name	Legal form (company/Limited Liability Partnership/ Association of Persons/Single Member Company/partnership Firm/Trust/Any other individual, body corporate (to be specified))	Date of incorporation/ registration	Name of registering authority	Business Address	Country	Email address	Percentage of shareholding, control or interest of BO in the legal person or legal arrangement	Percentage of shareholding, control or interest of legal person or legal arrangement in the Company	Identity of natural person who ultimately owns or controls the legal person or arrangement

9. Information about the Board of Directors (details shall be provided regarding number of shares in the capital of the company as set opposite respective names).

1	2	3	4	5	6	7	8
Name and surname (in Block Letters)	CNIC No. (in case of foreigner, Passport No)	Father's/Husband's Name in full	Current Nationality	Any other Nationality (ies)	Occupation	Residential address in full or the registered/ principal office address for a subscribers other than natural person	Number of shares taken by cash subscriber (in figures and words)
				Total numbers of shares taken (in figures and words)			

10. Any other information incidental to or relevant to Beneficial Owner(s).

Name and signature
(Person authorized to issue notice on behalf of the company)

PART-III
POSTAL AND EXPRESS SERVICES

NIL

PART-IV

NIL

PART -V

FINANCE AND BUDGET/ACCOUNTS

I. CASH PAYMENT IN LIEU OF PLOT UNDER PRIME MINISTER ASSISTANCE PACKAGE.

A copy of Ministry Communications, (Postal Services Wing) Islamabad letter No. 17 (176)/PO-II/2021 dated 2nd June, 2023 and a copy of Establishment Division O.M F. No. 8/37/2019-E.2 dated 19-05-2023 alongwith a copy of Ministry of Housing and works, Islamabad O.M No. F.15 (Main)/2022-Policy dated 28-12-2022 containing clarification regarding HRA, Hiring and Plot is sent herewith for information and further necessary action.

PA&P. 1-13/2005 (Pt-VII)

Dated: - 08-06-2022



GOVERNMENT OF PAKISTAN
 MINISTRY OF COMMUNICATIONS
 POSTAL SERVICES WING

CG-06-200

(20)

No. 17(176)/PO-II/2021

Islamabad, 2nd June, 2023

SUBJECT:- CASH PAYMENT IN LIEU OF PLOT UNDER PM ASSISTANCE PACKAGE

P.1337/c

I am directed to refer to Pakistan Post Office Department letter No.PA&P. 1-13/205-(Pt-VII) dated 28-12-2022 on the aforementioned subject.

2. In this regard, find enclosed herewith a copy of Establishment Division's OM No.8/37/2019-E-2 dated 19th May, 2023 for further action.


 Section Officer (PO-II)

The Director General,
 Pakistan Post Office Department,
 Government of Pakistan,
Islamabad.

Adcl. D.S. (A&F)



Rizwan Naved Hashmi
 Adcl. D.S. (A&F)

AD (PA/CP)



Please circulate
6/6/23
S (A&F)

Mrs. M
P. Circulate to all concerned.
6/6/23

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GOVERNMENT OF PAKISTAN
MINISTRY OF HOUSING AND WORKS

No. F. 15(Main)/2022-Policy

Islamabad, the 28th December, 2022

OFFICE MEMORANDUM

Subject: REQUEST FOR CLARIFICATION REGARDING ADMISSIBILITY OF HRA, HIRING AND PLOT UNDER PRIME MINISTER'S ASSISTANCE PACKAGE.

The undersigned is directed to refer to the Establishment Division's letter No. 08/1/2019-E-2, dated. 24.10.2022 on the subject cited above and to say that the comments/ views of Ministry of Housing & Works regarding queries raised by Establishment Division are as under:

Queries of Establishment Division	Comments/ View of Ministry of Housing & Works
<p>Senario-1- In case, the widow of the deceased is allowed retention of Government accommodation/ payment of rent of hired house till the age of superannuation and a son/daughter of the deceased is appointed under PMAP and residence/ living in the same accommodation.</p> <p>Issue/Question:</p> <p>Whether son/daughter so appointed is entitled:</p> <p>i) To draw House Rent Allowance in his/her salary?</p> <p>ii) To avail the facility of hiring?</p>	<p>The Accommodation Allocation Rules-2002 (AAR-2002) does not explicitly provide for the scenario and issues raised by the Establishment Division. However, since son/daughter of deceased FGS and widow are covered within the definition of "family" of FGS therefore, on the analogy of Rule 3(3) of Rules ibid, the son/daughter of such a widow can only be allowed a single or bachelor accommodation or house rent allowance. Rule 3(3) of AAR-2002 reads as under:</p> <p>Rule 3(3) - When both husband and wife are employed at the same station, only one of them shall be entitled to allotment of accommodation and in case they are serving at two different stations, one of them shall be allotted Government accommodation and other one shall be allowed single or bachelor accommodation or house rent allowance</p>
<p>Senario-2- In case, the widow/ widower of the deceased are allowed retention of Government accommodation/ payment of rent of hired house till the age of superannuation and she/he is also appointed under PMAP.</p> <p>Issue/Question:</p> <p>Whether the widow/widower so appointed is entitled:</p> <p>i) To draw House Rent Allowance in his/her salary?</p> <p>ii) To avail the facility of hiring?</p>	<p>-As Above-</p>

Establishment Division
 E-A Section
 No. 1
 dt. 02.12.22

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1/22

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<p>Scenario-3- In case, the deceased employee in his/her lifetime availed the facility of Government quota of plot and he/she sold out the same plot in his/her life time and the same was confirmed by plot allotting department/agencies:</p>	<p>The cash grant in lieu of plot under PMAP is subject to issuance of NOC from concerned allotting agencies that the deceased FGS was never allotted a plot during his service. However, if the allotment of the plot to the deceased FGS is confirmed by allotting agencies, irrespective of it that whether he had sold it or not, the cash grant in lieu of plot under PMAP is not admissible to the family.</p>
<p>Issue/Question: Whether the family of the deceased is entitled to avail the benefit of cash grant in lieu of plot under PMAP or otherwise?</p>	

Establishment Division,
[Syed Ahsan Ali,
Section Officer (E-2)],
Islamabad.

(Signature)
(Muhammad Adnan Rashid)
Section Officer (Policy)
051-9103951

Imp? check whether
use it in
dispositions
31/7/23
Yak

PART-VI
GENERAL

NIL