GOVERNMENT OF PAKISTAN DIRECTORATE GENERAL PAKISTAN POST OFFICE, ISLAMABAD



DIRECTOR GENERAL'S CIRCULAR NO. 10

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No. & Year 10/2021 Islamabad-44080 the, October, 2021

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PART-I APPOINTMENTS, PROMOTIONS, POSTING AND TRANSFER OF OFFICERS OF PAKISTAN POST OFFICE.

I. TRANSFER/ POSTING OF POSTAL GROUP OFFICERS IN PAKISTAN POST OFFICE DEPARTMENT.

The Director General, Pakistan Post Office Department Islamabad has been pleased to order transfer /posting of following BS-19 officers of Postal Group in the interest of service with immediate effect and till further orders:-

SL.	NAME OF OFFICER	POST HELD	POST AGAINST WHICH
NO.			POSTED
1.	Mr. Faisal Tehseen	Dy. PMG (Admn) (BPS-	Director (Development) (BS-
		19), Circle Office,	19), Dte- General PPOD against
		Rawalpindi	the re-utilized post.
2.	Malik Babar Javed	Repatriated from deputation	The officer is allowed to
		to Pakistan Tourism	actualize his promotion in
		Development Corporation	pursuance of Ministry of
			Communications Notification
			No. 1-4/2021-P.O-I dated 09-07-
			2021and posted as Dy.
			Postmaster General (Admn)
			(BS-19), % the Postmaster
			General, Northern Punjab Circle,
			Rawalpindi vice Mr. Faisal
			Tehseen transferred.

2. Usual charge reports should be submitted to all concerned.

No. S. 3-1/2000-VII (P-I)

Dated: 15-10-2021

PART-II

RULES AND REGULATIONS

AMENDMENTS IN POST OFFICE MANUALS.

No. Reg. 1-6/2012: Amendment in the Rules of Business, 1973 under Pakistan Post Office Department, intimated by the Cabinet Division, Government of Pakistan vide their OM No. 4-1/2021-Min-I dated 08-10-2021 is circulated as Annexure for compliance by all concerned.

No. Reg. 1-6/2012 Dated: 28-10-2021

GOVERNMENT OF PAKISTAN CABINET SECRETARIAT CABINET DIVISION

No. 4-1/2021-Min-I

Islamabad, the 8th October, 2021

OFFICE MEMORANDUM

Subject: MODIFICATION IN THE BUSINESS OF THE COMMUNICATIONS DIVISION AMENDMENTS IN THE RULES OF BUSINESS, 1973

The undersigned is directed to state that the Federal Government has been pleased to amend the allocated business of the Communications Division, in Schedule-II to the Rules of Business, 1973 as follows:-

- (a) the existing entries 6 and 7 shall be substituted, namely:
 - "6. Postal Services and Postal Life Insurance Company Limited.
 - i. Services provided on behalf of Federal Government and Provincial Governments;
 - Agency functions on behalf of agency alliances/partnerships with corporate entities under regulatory regime of Government such as SBP, SECP, etc."
- (b) the following new entry shall be added, namely:-
 - "8. · Establish, regulate specialized entities in Logistic and Freight."
- Necessary amendments in the Rules of Business, 1973 will be made accordingly.

(TAINWR TAJAMMAL)

Sr. Joint Secretary to the Cabinet

Tel: 9202918

Secretary,
Communications Division,
Islamabad.

Copy forwarded to:-

- 1. Secretary to the President, Islamabad.
- Secretary to the Prime Minister, Islamabad.
- 3. Secretaries / Additional Secretaries Incharge of Ministries / Divisions.
- Secretaries Senate / National Assembly Secretariats.
- 5. Chief Secretaries of all the Provincial Governments.
- 6. Accountant General Pakistan Revenue, Islamabad.

I. <u>RE-ORGANIZATION IN PAKISTAN POST OFFICE DEPARTMENT.</u>

In order to improve the efficiency and to make the supervision better in Pakistan Post Office Department, the Director General, Pakistan Post/Chairman PPSMB has been pleased to make following changes in the hierarchy structure of Pakistan Post Office Department:-

The post of Director (BPS-19), PLI, Karachi is transferred to Dte- General PPO, Islamabad for its utilizations as Director (Development) (BPS-19) Dte- General, PPO, Islamabad.

No. Estt. 5-1/2019 (Pt) Dated: 15-10-2021

II. RE-ORGANIZATION OF DIRECTORATE GENERAL, PAKISTAN POST OFFICE DEPARTMENT.

In order to streamline the work of the Directorate General Pakistan Post Office, Islamabad, the Director General, Pakistan Post has been pleased the S.E, SEN, A.E.E (Civil), Assistant Engineer (Civil) Boiler Engineer, Inquiry Office & Development Branch under Addl. Director General (Admn) of Directorate General Pakistan Post Office Islamabad.

2. The Superintendent (Development) (BPS-16) & A.E (Civil) (BPS-16) will move the files upward to XEN (BPS-18) through A.E.E (Civil) (BPS-17). The XEN (BPS-18) will move files upward to Addl. Director General (Admn) (BPS-21) through Superintending Engineering (BPS-19).

No. Estt. 5-1/2018 Dated: 04-10-2021

I. REVISION OF RENTAL CEILING FOR HIRING OF RESIDENTIAL ACCOMMODATION AT ISLAMABAD AND OTHER SPECIFIED STATION I.E RAWALPINDI LAHORE, KARACHI, PESHAWAR AND QUETTA.

Kindly find enclosed herewith copy of Ministry of Housing and Works, letter No. F. 4(8) /92-Policy dated 28th September, 2021 received through Ministry of Communications Letter No. 6(2)/2004/Admn-Vol-I (ii) dated 07-10-2021, on the subject cited above for circulation/ information and further necessary action to all concerned offices under your jurisdiction.

{NO. PD-II. 10-1/99 (SS).

Dated: 12-10-2021.

GOVERNMENT OF PAKISTAN MINISTRY OF COMMUNICATIONS

1R.974/505/124

No.6 (2)/2004-Admn-Vol-I

Islamabad, the 07th October, 2021

From:

Dr. Majid Abbas,

Section Officer (Admn)

Tele: 9209973

Chairman.

National Highway Authority,

Islamabad

Inspector General,

National Highways & Motorway Police,

Islamabad.

Director General,

Pakistan Post Office Department,

Islamabad.

Chief,

National Transport Research Centre,

Íslamabad.

Director.

Construction Technology Training Institute,

Islamabad.

Deputy Custodian, ·

E.P Cell, Islamabad

Subject:

FOR CEILING REVISION OF RENTAL

RESIDENTIAL ACCOMODATION FOR OFFICERS HOLDING

MANAGEMENT GRADES.

I am directed to forward herewith a copy of Finance Division (Regulation

Wing) O.M No. F. 4(8)/92-Policy dated 28-09-2021 on the subject noted above for

information and further necessary action.

(Majid Abbas) Section Officer (Admn)

Dir (Admn)



GOVERNMENT OF PAKISTAN MINISTRY OF HOUSING AND WORKS

So. F. 4(8)/92-Policy

Islamabad, the 28th September, 202

OFFICE MEMORANDUM

SUBJECT: REVISION OF RENTAL CEILINGS FOR HIRING OF RESIDENTAL ACCOMMODATION AT ISLAMABAD AND OTHER SPECIFIED STATIONS I.E. RAWALPINDI, LAHORE, KARACHI, PESHAWAR AND QUETTA.

The Federal Government is pleased to enhance rental ceiling for hiring residential accommodation in Federal Ministries/Divisions/Attached Department/Subordinate Offices at Islamabad and other specified stations i.e. Rawalpindi, Karachi, Lahore, Quetta and Peshawar as under w.e.f. 01-07-2021.

Envitlement B.S	Existing R	ental Ceiling	Revised Rental Ceiling	
	Islamabad	Other Specified Stations	Islamabad	Other Specified Stations
1-5	Rs. 4881/-	Rs. 4577/-	Rs. 7029/-	Rs. 6591/-
3-6	Rs. 7625/-	Rs. 6704/-	Rs. 10980/-	Rs. 9654/-
(1)	Rs. 11391/-	Rs. 10196/-	Rs. 16403/-	Rs. 14682/
11-13	Rs. 17183/-	Rs. 14904/-	Rs. 24744/-	· Rs. 21462/-
14-16	Rs. 21587/-	Rs. 18843/-	Rs. 31085/-	Rs. 27134/-
17-18	Rs. 28574/-	. Rs.24929/-	Rs. 41147/-	Rs. 35898/-
19	Rs. 37989/-	Rs. 32511/-	Rs. 54704/-	Rs. 46816/-
20	Rs. 47709/-	Rs. 41027/-	Rs. 68700/-	Rs. 59079/-
21	Rs.57126/-	Rs. 49380/-	Rs. 82261/-	Rs. 71107/-
22	Rs. 68364/-	Rs. 61965/-	Rs. 98444/-	Rs. 89230/-

2. The enhanced rental ceilings come into force with effect from 01-07-2021 and will apply to: -

- All cases of fresh hiring.
- Cases where the allottee/occupant is obliged to pay difference of rent to the owner out of his own resources. In such a case the rent may be increased upto the owner's demand (indicated at the time of hiring) or the allottee/occupant's revised rental ceiling whichever is less.
- Cases of houses hired under Rule 8(i) of the Accommodation Allocation Rules, 2002 or M/o Housing and Works' O.M No. 2(3)/2003-Policy dated 31-07-2004 of which lease has expired. The lease agreement may be executed with the owner as per current rental assessment of the house or the occupant's revised rental ceiling or the owner's demand, whichever is less.
- iv). Cases of houses hired under Rule 9(i) of the Accommodation Allocation Rules, 2002 on self-hiring basis: In such a case, the existing rent of the house may be increased upto the revised rental ceiling of the allottee/occupant or the rental assessment of the house whichever is less.

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The above rental ceilings may also be applied, mutatis-mutandis, in cases of requisitioned houses otherwise qualifying for increase in rent/compensation in accordance with the rejevant rules/instructions.

- In all other cases of hired houses except in cases where additions/alterations have been made with the prior permission of the Government, the benefit of revised rental ceilings will be permissible only on the expiry of the current lease agreement.
- 5. The existing instructions issued on the subject from time to time will remain in force with the above modifications.
- 6. All the Ministries/Divisions/Attached Department/Subordinate offices will meet the increased expenditure out of their respective budgetary allocations and no additional funds will be allowed to them for this purpose during the financial year (2021-2022).
- This issues with the concurrence of Finance Division vide their O.M No. 4(9)R-14/2007, dated 24-08-2021 and Cabinet Division No. F. 31/CM/2021-D, dated 24-09-2021.

Section Officer (Policy)
Ph. 051-9103951

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Distribution:

- 1. Secretary to the President, President's Secretariat, Islamabad.
- 2. Secretary to the Prime Minister, Prime Minister's Office, Islamabad.
- 3. / Minister for Housing & Works, Islamabad.
- 4. Secretaries, all Ministries/Divisions with the request to also circulate this O.M. in their Attached Departments/Sub-ordinate Offices.
- 5. Principal Information Officer, Press Information Department, Islamabad.
- 6. PRO, Ministry of Housing & Works, Islamabad.
- 7. All Section Officers of the M/o Housing and Works, Islamabad.
- 8. Estate Offices, Islamabad/Lahore/Karachi/Peshawar/Quetta.

INSTRUCTIONS OF MINISTRY OF COMMUNICATIONS REGARDING ISSUANCE OF AIRPORT ENTRY PASSES-2022 & PROHIBITION TO PROPOSE EX-POST-FACTO APPROVAL OF PROJECTS.

Kindly find enclosed herewith 02 copies of Ministry of Communications, Islamabad's letter F. No. 6(4)/2015-Admn dated 20-10-2021 & F.No. 5(2)-2020-R&RT (CDWP) dated 12-10-2021 for information and compliance:

- i. Issuance of Airport entry passes-2022.
- ii. Prohibition to propose ex-post-facto approval of projects.

{No. P-II.1-1/2018 (III) Dated:- 28-11-202}.

- 336- 27

GOVERNMENT OF PAKISTAN MINISTRY OF COMMUNICATIONS

Supdt. (P-II)

Dy. No. 4229

Dated. 25 10 - 222

F. No. 6(4)/2015-Admn

Islamabad, the 20th October, 2021

From:

Jamal Haider,

Section Officer (Admn)

Tele: 9209973

To:

Chairman,

National Highway Authority,

Islamabad

Inspector General,

National Highways & Motorway Police,

Islamabad

Chief,

National Transport Research Centre,

Islamabad

Director General,

Pakistan Post Office Department

Islamabad

Director,

Construction Technical Training Institute,

Islamabad

SUBJECT:

ISSUANCE OF AIRPORT ENTRY PASSES-2022.

I am* directed to enclose herewith Airposts Security Force Karachi, No 96-04/2021/Passes/943 dated 17-09-2021 on the subject noted above for information and compliance please.

(Jama Hander Section Officer John)

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Airports Security Force Karachi-75200 Ph.#: 9242584 No: 96-04/2021/Passes / Sep. 2021

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To: Mr. Muhammad Salman Sr. Joint Secretary (Admin) Ministry of Communication, Islamabad

Subj: Issuance of Airport Entry Passes - 2022

1. Specimen of the prescribed "Application Form" for issuance of Airport Entry Passes-2022 is enclosed herewith. The requisition(s) as per enclosed format may be forwarded by concerned nominated officer to the respective authorized channel i.e. (Aviation Division / HQs ASF as the case may be) latest by 31st Oct, 2021. All the columns of prescribed application form are mandatory to be filled in supporting with requisite documents as listed on reverse of the form. Onus for delay/inconvenience caused due to incompletion / late receipt will rest with the department / organization concerned.

An early action is solicited, please.

Deputy Director (Passes)
(Waseem Ahmed)
Airports Security Force

Encl: As Above

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FUNCTIONARY / PROTOCOL

Space for Photograph

GOVERNMENT OF PAKISTAN
CABINET SECRETARIAT (AVIATION DIVISION)
AIRPORTS SECURITY FORCE

PLICATION FOR AU Name of Applicant.		A33-2022	Backgro	(haun
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Present Address	the Applicant	,		+
Permanent Residential Add	iress:	7		+
Telephone No. Office	Res.	Fax	Mah Ma	1
SECURITY CLEARANCE	E			
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COUNTERSIGNED BY THE HEAD OF DEPTT / NOMINATED OFFICER (Name & Designation / Official Seal)

(Instructions on reverse)

1.	Security Clearance Certificate for Airport Entry Pass - 2022 (For Federal / Provincial Government Servants only) S/o,
	It is certified that applicant(s) Mr./Miss./Mrs. W/o, D/o is / are bonafide Federal / Provincial in Government Servant(s) and presently working in department (Name
	of Department) as
	· Sign & Stamp
	Head of the Deptt.
	Dated: Designation
347.50	
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Government of Pakistan Ministry of Communications To. 5(2)-2020-R&RT(CDWP) Islamabad dated 12th October, 2021 The Chairman, National Highway Authority, Islamabad. Inspector General, National Highway & Motorway Police, Islamabad. Director General, Pakistan Post Office Department, Islamabad. The Chief, NTRC, Islamabad. Director, CTTI, Islamabad. Subject: PROHIBITION PROJECTS. I am directed to forward herewith a copy of M/o PD&SI (PIA Section) O.M NO. 21(1)/PIA-I/PC/2021 dated 07-10-2021 on the subject noted above for information and further necessary action please. (Abdussabooh) Director (R&RT) Tele: 051-9201666 Copy to:-SPS to Secretary (Communications) Dir (Admn) Dy. No. 2206 10ated 18 + x - 2 Chairman/DG

Government of Pakistan Planning Commission Ministry of Planning, Development and Special Initiatives (Public Investment Authorization-IV Section) October Islamabad the 7th No. 21(1)/PIA-I/PC/2021 Chairman, Planning & Development Board Chairman, Government of Sindh, Karachi Planning & Development Board Additional Chief Secretary, (Dev)/ Planning & Development Department Government of the Punjab Lahore Additional Chief Secretary, (Dev) Government of Balochistan, Quetta Planning & Development Department Government of Khyber Pakhtunkhwa Peshawar Secretary. Additional Chief Secretary (Dev) Planning & Development Department Planning & Development Department Government of Gilgit-Baltistan, Gilgit Government of AJK, Muzaffarabad Subject: PROHIBITION PROJECTS I am directed to refer to this Ministry's letter of even number dated 3rd September, 2013 and to say that the ECNEC in its meeting held on 28th August, 2013 amongst others, also inter-alia decided as follow: "In future, no proposal for ex-post-facto approval for projects should be brought before ECNEC for consideration". However, it has been noticed that in some cases sponsoring Ministries/Divisions do not adhere the directions of the ECNEC and submit cases for consideration of the forum (CDWP/ECNEC) on ex-post-facto basis. This practice is in contradiction to the ECNEC In another case the Supreme Court of Pakistan has also directed/discouraged unauthorized spending by Government departments and has declared it as contrary to law. In view of the above, it is reiterated that no case of ex-post-facto approval will be processed for consideration of any forum. (Hafix Shahid Abbas) All Federal Secretaries/PAOs of Ministries/Divisions 1. All Members, Planning Commission, Islamabad 2. SA to Federal Minister for PD&SI, Islamabad,

Sr. Chief/Chiefs/Deputy Chief (In-charge), MPD&SI, Islamabad
 SPS to Secretary, MPD&SI, Islamabad

6. PS to Addl. Secretary-II, MPD&SI, Islamabad

3. SO to Deputy Chairman, Planning Commission, Islamabad

7. APS to JCE (Ops), MPD&SI, Islamabad

M1/1/0

PART-III

I. <u>EXTENSION OF EXPRESS POST SERVICES AT QUTAB PUR POST OFFICE MULTAN UNDER SOUTHERN PUNJAB CIRCLE, MULTAN.</u>

Reference: - Your office letter No. EP/UMS-Ruling/2018-19 dated 14-09-2021.

The Director General has been pleased to allow start of booking of EP Services UMS/UMO/UMS (COD) with existing infrastructure and man power in the following Post Office with effect from 14-09-2021:

Sr.	Name of	Name	of Booking	Post Code	Telephone No.	Name	of
No.	District	Office	at a Station		of Booking	Payment	
		offering	UMS Service		Office	Office at	a
						Station	
1.	Lodhran	Qutab P	ur	59110	0608-540093	Qutab Pur	

- 2. The Postmaster General, Southern Punjab Circle, Multan will arrange to provide a copy of the relevant Director General Special Circular with all amendments made therein from time to time as well as other pertinent instructions to the newly authorized Post Office to enable it to run the UMS/ UMO/UMS (COD) Services properly and efficiently.
- 3. Divisional Superintendent of Postal Services Bahawalpur Division will urgently arrange to provide standardized printed forms, relevant books of receipts, UMS/UMO/UMS (COD) Services stationery, etc to the above said Post Office for commencing promptly the operation of newly introduced UMS/UMO/UMS (COD) Services.
- 4. Local publicity will also be arranged by the Unit Officer and In charge of Post Office for information of the prospective users of Express Post Service. Suitable Notice will also be exhibited prominently on the office Notice Board by the newly authorized Post Office for the information of the general public.
- 5. The UMS/UMO/UMS (COD) Services when started at the above Post Office will be intimated by the Head of Circle to the Directorate General promptly for issuance of amendments/ correction to the list of Cities / Towns/ Post Offices linked with Express Post Network in Pakistan contained in Para 3 (a) of DG's Special Circular No. 06 dated 15-05-2008 for information of all concerned.

{No. EP. 10-01/2012 (VI)

Dated: 01-10-2021

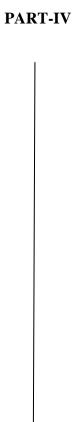
I. <u>PLACEMENT OF POSTAL TRAINING CENTER UNDER THE</u> CONTROL OF RESPECTIVE POSTMASTERS GENERAL.

In order to improve the efficiency and make the supervision better in Pakistan Post Office Department, Islamabad, the Director General / Chairman (PPSMB) has been pleased to order to place the administrative and financial control of following PTCs under their respective Postmasters General with immediate effect.

Sl. No.	Name of Unit	Placed under
1.	Postal Training Center Islamabad	PMG FC&GB Circle, Islamabad
2.	Postal Training Center Lahore	PMG Central Punjab Circle, Lahore
3.	Postal Training Center Karachi	PMG Metropolitan Circle, Karachi

2. Necessary orders will be issued by all concerned under intimation to this office.

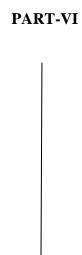
{No. Estt. 12-1/2020 Dated: 12-10-2021



NIL



NIL



NIL